

RETURN BIDS TO:

RETOURNER LES

SOUMISSIONS À:

Bid Receiving Public Works and Government Services Canada/ Réception des soumissions Travaux publics et services gouvernementaux Canada
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2/Noyau 0B2
Gatineau, Québec K1A 0S5

REQUEST FOR PROPOSAL

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in Right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

DEMANDE DE PROPOSITION

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexées, au(x) prix indiqué(s).

Instructions : See Herein
Instructions: Voir aux présentes

Comments - Commentaires

This document contains a Security Requirement

Vendor/Firm Name and address
Raison sociale et adresse du Fournisseur /de l'entrepreneur

Issuing Office – Bureau de distribution

PWGSC
Acquisitions Branch (ZQ-Division)
Portage III, 10C1
11, Laurier Street
Gatineau, Quebec K1A 0S5

Title – Sujet Business Consulting	
Solicitation No. – N° de l'invitation 47419-218907 AMENDMENT 003	Date July 13, 2020
Client Reference No. – N° référence du client 47419-218907/A	
GETS Reference No. – N° de reference de SEAG	
File No. – N° de dossier 47419-218907/A	CCC No. / N° CCC - FMS No. / N° VME
SOLICITATION CLOSES – L'INVITATION PREND FIN à – at 14 :00 – 02 :00 PM le – on July 21, 2020	Time Zone Fuseau horaire EST/HNE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Inquiries to : - Adresser toutes questions à: Robin.st-louis@tpsgc-pwgsc.gc.ca	Buyer Id – Id de l'acheteur 020zq
Telephone No. – N° de téléphone : 613-858-6185	
Destination – of Goods, Services, and Construction: Destination – des biens, services et construction : See Herein	

Delivery required - Livraison exigée See Herein	Delivered Offered – Livraison propose
Vendor/firm Name and address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Facsimile No. – N° de télécopieur Telephone No. – N° de téléphone	
Name and title of person authorized to sign on behalf of Vendor/firm (type or print)- Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



The Purpose of this amendment #003 is to:

- 1) Provide answers to questions received with regards to this Request for Proposals (RFP);
- 2) Amend the RFP.

The following questions were received from potential bidders

Question 19:

Due to the fact that Corporate Rated Technical Criterion RT1 requires Bidder's to cite experience providing resource categories (Independent IT Project Reviewers) that are not required within the RFP or listed within the TSPS procurement vehicle's resource categories, it is clear that the corporate criteria are directed towards an incumbent supplier that no other Bidders can compete against and are therefore not abiding by the best practices of the TSPS vehicle or the fair and ethical procurement practices of the Government of Canada. In order to allow non-incumbent Bidders to provide quality candidates to the Crown and to preserve a semblance of ethics, we request that the Crown please remove RT1 from the RFP entirely.

Question 20

The Crown is requesting that Bidders provide two (2) project references with experience providing Independent IT Project Review Professional Services however the Statement of Work and resource requirements outlined within the RFP do not require Bidders to provide Independent IT Project Reviewers on this contract. Requiring Bidders to demonstrate contract experience providing these resources when Bidders will not need to provide these resources during the contract period is out of line with the contract scope. We also believe that RT1 will prevent otherwise qualified Suppliers to bid on this solicitation. As such, we would like to request that RT1 be removed in its entirety.

Answer 19 and 20:

As noted in Response to Question #1 of the solicitation amendment 001 of this RFP, there are no contractors performing this Work. There is no incumbent. There will be no change to RT1.

As laid out in Annex A – Statement of Work, the following applies to the Work required under this requirement, which include but are not limited to the following:

Section Objectives: *These professional services are required to provide expert level advice, support and thought leadership in specific programs interdepartmentally and with other stakeholders accountable for IM/IT initiatives. This includes, but is not limited to, implementation suggestions, identification of road maps for way forward, expertise/guidance on evolving mandates and risk initiatives, provide resource capacity measurement, business case development, project guidance, change management to support CBSA's renewal and professional services on critical business requirements on an as and when required basis. This will ensure a third party independent view required to provide feedback, monitoring and expertise/recommendations to ensure the strategic component of projects and business initiatives progresses as required.*

Section Deliverables:

Project gating deliverables should adhere to the following standards:

<https://www.canada.ca/en/treasury-board-secretariat/services/information-technology-project-management/project-management/guide-project-gating-it-enabled-projects.html>

NOTE: Project Reviews should be in accordance with the TBS Handbook on Project Management Reviews at:



<https://www.canada.ca/en/treasury-board-secretariat/services/information-technology-project-management/project-management/independent-reviewers-handbook.html>

Question 21

Attachment 2 to Part 4, Mandatory Technical Criteria states “For the purpose of the mandatory technical criteria specified below (MT1, MT2 PB, MT3 PB) the experience of the Bidder will be considered. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.” We would like to confirm that MT1, MT2 PB, MT3 PB are to be substantiated by Bidders providing contract references where contracted resources performed the tasks as outlined in each requirement.

Answer 21

Thank you for the question. References must be submitted by contracts owned by the bidder.

Question 22

Due to the complexity of preparing a response to this solicitation and the large number of bids currently out to tender we would like to request a one-week extension to the solicitation closing date to ensure that vendors are able to submit high quality responses that provide the best value to the crown.

Answer 22

Thank you for the question. As responded to in Question 17 (Solicitation Amendment 002 of RFP) has already been extended in alignment with Covid-19 requirements and will not be extended any further.

Question 23

A question was raised to the Crown to consider the organization’s size for MT2 and MT3, respectively, which we would request be revisited. Given the relative size of ISTB [~1,100 employees and 200+ contractors], and the known interaction with numerous internal stakeholders across the Agency as well as external stakeholders (e.g., other government departments), and the dramatic change in complexity of this work when the number of employees increases, would the Crown kindly reconsider increasing the size of *Government of Canada or equivalent organizations (e.g. Crown Corporations, Agencies)* with a minimum of 2,000 employees for both MT2 and MT3, respectively? This will ensure a successful bidder that has experience working with large federal organizations that better align with the scope and complexity faced by ISTB as indicated in the Statement of Work.

Answer 23

Thank you for the question. We have reviewed the question and agree to reconsider the size of the number of employees for questions MT2 and MT3 respectively. Specifically, Canada agrees to increase the number of employees from 1,000 to a minimum of 2,000 employees. See amendments to RFP below.

Question 24

For MT5, the Crown is seeking experience developing a “successful” TB Submission. Does this mean an *approved* [by TB Minister(s)] and *funded* TB Submission? In addition to this criteria, can we assume that such a definition for a “successful” TB Submission is also applied to MT1?

Answer 24

Thank you for the question. Canada has reviewed the question carefully. Canada agrees that MT5 will now include the addition of experience developing an approved and funded Treasury Board (TB)



submission. As well, this will be considered for MT1 as a definition of a “successful” TB submission. See amendments to RFP below.

Question 25

The Crown is seeking considerable experience with ten (10) projects in MT1 supporting project gating deliverables that comply with Treasury Board Secretariat (TBS)- recognized Project Gating frameworks for IT-Enabled Projects. Based on the Statement of Work and the breadth of expected deliverables, it would appear to be in the best interest of the Crown to ensure a bidder can demonstrate experience delivering each noted deliverable. In that respect, would the Crown consider revising the criteria to specify that “at least two (2) of each listed project gating deliverables must be included in order to be compliant”?

Answer 25

Thank you for the question. Canada has considered this question. There will be no requirement for the addition of at least 2 of each listed project gating deliverables being included for the bid to be compliant. This will not be added to MT1.

Question 26

As per Section 8 of the Statement of Work, the language requirements state proposed resources “must be fluent in English” but that there may be a requirement for “specific resources to be fluent in both official languages” which will be specified in subsequent TAs, as deemed appropriate. Given the nature of the work will include the Project Executive leading these engagements, will the Crown consider adding a requirement that the Project Executive role must be bilingual in both official languages?

Answer 26

Thank you for the question. As laid out in Annex A – Statement of Work, proposed resources must meet the criteria as laid out in the individual Task Authorization (TA). Therefore, to be clear, the Project Executive does not have to be fluently bilingual. However; each TA will define if the Work outlined in the TA requires proposed resources being able to speak in both official languages – which can include a Project Executive on an as and when required basis.

Question 27

For MT13, the Crown is seeking experience on three (3) client projects “defining and implementing Treasury Board policies in a Risk Management role”. However, the *Policy on Risk Management* was rescinded [2010-09-03] and other TBS policies (e.g., *Policy on Internal Audit*) are not explicitly focused on the Risk Management function. Given this role is therefore going to be involved developing and implementing a suitable risk management framework and other related activities rather than following a TB Policy no longer in effect, would the Crown consider revising the criteria to “designing and establishing Risk Management Policy/Plans for three (3) projects for a federal Department or Agency”?

Answer 27

Thank you for the question. Canada has reviewed this question carefully. MT13 is being revised as follows:

MT13-The proposed resource must have experience defining and establishing Risk Management Policy/Plans on three (3) Government of Canada client projects. See amendments to RFP below.



Amendments to the RFP

Delete: MT2^{PB} (on page 34 of the RFP) in its entirety and **Replace with:**

<p>MT2^{PB}</p>	<p>The Bidder must demonstrate corporate experience within the last five (5) years, from date of bid closing, related to the delivery of two (2) Organizational Project Management Capacity Assessments for organizations with over 2000 employees. This must include:</p> <ul style="list-style-type: none"> • developing performance measurement frameworks and strategies, • conducting outcome planning activities, and • developing logic models as defined by Treasury Board Secretariat (TBS) guidelines <p>where the proposed senior resource (Project Executive – Senior) was part of the core project team.</p> <p><u>References required</u></p>		
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Delete: MT3^{PB} (on page 35 of the RFP) in its entirety and **Replace with:**

<p>MT3^{PB}</p>	<p>The Bidder must demonstrate corporate experience conducting Risk Management activities at the strategic, operational and tactical level for three (3) transformation projects with over 2000 employees or initiatives for Government of Canada or equivalent organizations (e.g. Crown Corporations, Agencies) where the proposed senior resource (Risk Management Specialist – Senior) was part of the core project team.</p> <p><u>References required</u></p>		
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Delete: MT5 (on page 35 of the RFP) in its entirety and **Replace with:**

<p>MT5</p>	<p>The proposed resource must have developed one (1) successful TB submission (approved and funded by TB ministers) for large transformations*, enabled by IM/IT, involving investments over \$100M for a Government of Canada department or agency.</p> <p>The submissions must adhere to the most recent policy on the Planning and Management of Investments.</p> <p><i>Link to Policy: https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32593</i></p>		
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Delete: MT13 (on page 37 of the RFP) in its entirety and **Replace with:**

MT13	The proposed resource must have experience defining and establishing Risk Management Policy/Plans on three (3) Government of Canada client projects.		
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ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.